



SOUTHEASTERN PAPER GROUP

NEW GOVERNMENT ACCOUNT APPLICATION

- Albany, GA
 Atlanta, GA
 Conway, SC
 Pigeon Forge, TN
 Spartanburg, SC
 Vidalia, GA
 Browns Summit, NC
 Jacksonville, FL
 Lakeland, FL

Please email completed application to: GSA@sepg.com. For questions, call the government team at 800-858-7230, extension 3405

Application Date

Sales Rep. Name

Sales#

OFFICE USE ONLY

Branch #

Customer Acct. #

Date Approved

Initial Credit Limit

Terms

PG

Approved By

SECTION I

Agency Name (Hereafter referred to as "Applicant" in this Application & Guaranty)

Ship To Name (For multiple ship to locations, please include a separate list)

Billing Address

Shipping Address

City State Zip

City State Zip

Phone Fax

County Contact

Attention Ext.

Phone Fax

Accounts Payable Email

Mobile Phone

Receiving Hours

Special Instructions

SECTION II

Anticipated Monthly Purchases Terms Requested: COD Credit Card Net 30 Other: _____

Sales Tax Exempt? Yes No Sales Tax Number: _____ (A copy of the certificate must accompany this Application)

Special Invoicing Instructions (e.g., WAWF, Tungsten, Gov ePay, etc.): _____

Invoice via email? Yes No

Purchase Order Required? Yes No

Email address: _____

Accept subs? Yes No

Invoice with delivery? Yes No

Accept Backorders? Yes No

Packing slip w/delivery / Invoice mailed? Yes No

Do you participate in pallet exchange? Yes No

User ID

Password

Email Address